



V. V. INSTITUTE OF PHARMACEUTICAL SCIENCES

Seshadri Rao Knowledge Village, GUDLAVALLERU - 521 356, Krishna District, A.P.

(Approved by AICTE & PCI, New Delhi and Affiliated to JNTUK, Kakinada)

Sponsored by A.A.N.M. & V.V.R.S.R. Educational Society

Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

WOMEN GRIEVANCE REDRESSAL POLICY

Vision:

To cultivate a workplace or community where every woman feels respected, valued, and safe from all forms of harassment and discrimination, fostering an environment of equality, empowerment and dignity.

Mission:

To Prevent, prohibit and redressal of sexual harassment of women employee and students of the institution.

1. Establish a culture that prioritizes the safety and well-being of women. Provide a secure and confidential platform for women to report grievances without fear of retaliation.
2. Ensure swift and impartial investigation and resolution of grievances.
3. Uphold principles of natural justice, transparency, and fairness throughout the grievance redressal process.
4. Conduct regular awareness programs and training to educate employees or community members on acceptable behaviour, gender sensitivity, and the consequences of harassment.
5. Foster a culture of mutual respect, understanding, and collaboration.
6. Regularly review and update policies to align with evolving best practices and legal requirements.
7. Collect feedback from stakeholders to identify areas for improvement and enhance the effectiveness of the grievance redressal mechanism.
8. We are providing a safe and secured environment to the women employees and female students of our institution. This Policy aims to provide detailed procedures for redressal of grievances and to prevent any incident of sexual harassment.
9. The policy also aims to the provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 & Rules made there under and provide protection against sexual harassment of women and students at the workplace and to prevent any type of harassment and make the campus environment safe and secure to women.



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10. V. V. Institute of Pharmaceutical Sciences always aims to provide safe and secured atmosphere in the campus for the woman. This redressal grievance has come to force on date of establishment.

Objective:

The objective of the policy shall be as under:

The women's grievance committee will address cases and complaints of sexual harassment and other forms of harassment against female students, teaching staff, and non-teaching women personnel at the institution. Its purpose is to promote the well-being of women.

- Cultivate a favorable workplace environment that upholds principles of fairness, dignity, and professionalism.
- The grievance procedure will address all individual complaints and promptly implement appropriate measures.
- To offer support to the Faculty in implementing proactive measures to address issues related to gender discrimination and sexual harassment.
- To establish suitable working circumstances that prioritize work, leisure, health, and hygiene, with the aim of preventing any unfriendly environment for women in the workplace.
- The purpose is to establish a systematic process for addressing complaints regarding sexual harassment of female students, as well as female teaching and non-teaching staff on campus.
- Continuously evaluate the effectiveness of the policy, make necessary improvements, and stay abreast of evolving best practices and legal requirements.

Sexual Harassment Defined:

Sexual Harassment shall include any one or more of the following acts (whether directly or by implication) namely:

1. Unwanted Sexual Advances
2. Requests for Sexual Favors
3. Sexual Comments or Jokes.
4. Display of Sexually Explicit Material
5. Sexual Intimidation
6. Inappropriate Touching or Physical Contact
7. Sexual Discrimination
8. Online Sexual Harassment



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9. Any other physical, verbal or non-verbal conduct of sexual nature in any way.

Formation of the Internal Complaints Committee:

An Internal Complaints Committee will be established to address the complaints of female students and staff, whether they are teaching or non-teaching personnel. The ICC will consist of members who will be appointed by the employer. The user did not provide any text.

1. A female employee at a senior level inside the organization will also serve as a coordinator.

3. The Committee shall consist of at least three Members who are dedicated to promoting women's rights, have experience in social work, or possess legal expertise. The Member who is a woman and has legal knowledge will serve as the Secretary and Convener of the Committee.

4. The committee must consist of at least half of the total members, and these proposed members must be women.

Committee Meeting:

1. The committee is required to convene a minimum of two times during each academic year.

2. The chairperson of the committee has the authority to convene a special meeting upon receiving a written request from at least one-third of the committee members. The meeting must be scheduled within 5 days of the chairperson receiving the request.

Complaint of sexual harassment:

The subsequent protocol must be adhered to when addressing a complaint regarding Sexual Harassment:

- The complaint box will be opened on a weekly basis to gather and categorize the concerns.

If the complainant wishes, it will be promptly opened.

- Allegations of harassment will be expeditiously and meticulously examined. The investigation will encompass conducting interviews with all pertinent individuals, including the complainant and other prospective witnesses, in relation to the sexual harassment matter.

The determination of grievances will be made by a suitably high-ranking authority. Upon receiving complaints, the committee will make a suitable decision based on the service rules that apply to the Respondent. If there are no specific service rules, the decision will be made according to the rules established under the Act. The committee will then inform the



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complainant of the decision within fifteen days, as a general practice. If the complaint is of a complex nature, the decision-making process may be prolonged.

- In cases where both parties are employees at the same workplace, they will have the chance to present their arguments during the investigation. Additionally, both parties will receive a copy of the investigation's findings, allowing them to provide their own responses to the findings before the Committee.
- If the individual filing the complaint is dissatisfied with the decision made, she has the option to escalate the matter to either the Local Complaints Committee or the National Commission for Women.
- The Complaints Committee is required to keep a record of all complaints in a Complaint Register. The document ought to be classified as confidential.

Procedure for conducting an inquiry:

1. The ICC shall adhere to the subsequent protocol for investigating or examining the complaints it receives.
2. Any female employee or student of the University Departments, Schools, Administration, or Authority has the privilege to file a complaint with any member of the Cell. Complaints can be expressed either verbally or in written form.
3. A written complaint must be signed by the complainant. If the complaint is made verbally, it must be thoroughly documented in writing by the Cell member who receives the complaint. The complaint will not be addressed until it is signed by the person making the complaint.
4. A register for complaints shall be maintained by the Complaints Committee. This material should be classified as confidential. The person making the complaint will be given complete secrecy at this time.
5. If a complaint is made to any member of the Cell, that member must promptly notify the Chairperson of the Cell within a maximum of ten working days. Nevertheless, if the person making the complaint wishes, her identity will be treated as confidential and will only be disclosed to the designated Cell.
6. Within a span of three weeks following the communication, the Chairperson will arrange a meeting.



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7. The initial meeting, scheduled to take place within three weeks of receiving the complaint, will provide an opportunity for the complainant, or her representative if requested, to explain their case.
8. If a female complainant explicitly requests to give her deposition in the presence of only female members of the Cell, the Cell will proceed with the hearing after the male members have left.
9. The complaint will not be conclusively resolved until the male members of the Cell are present and actively involved in the decision-making process. The Cell will then determine if the complaint warrants further action. If the complainant fails to provide sufficient evidence of sexual harassment, as determined by the Cell, the case will be dismissed.
10. If the Cell decides to proceed with the complaint, the complainant's preferences will be determined. If the complainant believes that a warning is sufficient, the alleged offender will be summoned to a meeting with the Cell. They will be given an opportunity to present their side, and if the Cell is convinced that a warning is appropriate, it will recommend to the Vice Chancellor that the offender be cautioned about their behavior.
11. The issue will be considered resolved if a record is filed in the Complaint Register to indicate this. Upon the Vice Chancellor's endorsement of the recommendation, the individual was cautioned regarding their conduct, and it was deemed imperative to include this in the employee's Service Book or the student's Record, which includes the Migration Certificate. The Cell should ensure that the activity conducted is in conformity.
12. Prior to conducting the investigation, the Cell will determine if the wrongdoer should be suspended or barred from entering the premises during the investigation, taking into consideration the seriousness and nature of the alleged offense. If the Cell determines that such action is required, it will recommend it to the Vice Chancellor.
13. The Cell will provide the criminal with a fair and reasonable chance to defend themselves and will ensure that the standards of natural justice are followed.
14. If the person making the complaint wants to take further action beyond just giving a warning to the person who has done wrong, the Cell will provide a written notice to the person, giving them a chance to explain themselves within two weeks. They must provide valid reasons why they should not be considered guilty of their behavior and not be recommended for punishment for the reported act.



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15. If the written explanation provided by the delinquent is deemed unsatisfactory or if no written explanation is provided at all, the cell will promptly determine whether the offense warrants a minor or a significant penalty. If the Cell determines that the delinquent should receive a minor punishment, the Cell will suggest a specific minor penalty to the Vice Chancellor, who will promptly take action based on this advice.

Penalties and Punishment for Sexual Harassment: The International Criminal Court (ICC) has the authority to propose the following sanctions for individuals who are convicted of sexual harassment.

Sanctions for Staff: An employee who is found guilty of sexual harassment must be subject to the following penalties.

Minor Penalties:

1. Warning, reprimand, or censure.
2. Fined
3. Apology in written form.
4. Agreement to adhere to acceptable conduct.
5. Prohibiting access to a hostel, campus, or off-campus area.
6. Imposition of a predetermined duration of suspension.
7. Suppressing or concealing outcomes.
8. Non-disbursement of salary increases or advancement in job position.
9. Demotion to a lower pay grade or a lower step in the pay scale.

Primary consequences:

1. Mandatory retirement.
 2. Service termination.
 3. Termination of employment.
 4. Imposing a temporary ban on taking examinations.
 5. Institute expulsion.
- a) The Institute will determine whether the individual accused of sexual harassment should be suspended. An employee who is suspended will receive a subsistence payment at the rates specified in the disciplinary rules.
- b) Student sanctions: A student who is determined to be guilty of sexual harassment must be subject to the following sanctions.



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Penalties for false or malicious complaints and fabricated evidence: If the International Criminal Court (ICC) determines that the accusation against the accused is intentionally false or that the complainant, whether it be the aggrieved woman or any other individual, knowingly made a false complaint or presented counterfeit or deceptive documents, the ICC may advise the employer or District Officer to initiate disciplinary measures against them.



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Date: 06.02.2023

Circular

A Meeting with all the committee members of "Women's Grievance & Redressal Cell" will be scheduled on 07.02.2023 at 11.30AM in Room No 109 to discuss the following agenda.

Agenda:

1. To discuss various aspects related to women empowerment
2. To discuss Grievances if any reported

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	
3	Dr. T. Prasanthi	Associate Professor	Member	
4	Ms. T. Sravani	Associate Professor	Member	
5	Ms. K. Parimala	Assistant Professor	Member	
6	Ms. G. Jaya Syamala	Assistant Professor	Member	
7	Ms. T. Kundhana	Assistant Professor	Member	
8	Ms. S. Tejaswini	Assistant Professor	Member	
9	Ms. A. Veda Sri	Student of IV B. Pharmacy	Member	
10	Ms. P. Hema Valli	Student of IV B. Pharmacy	Member	

Copy to:

1. All members in the committee



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Date: 08.02.2023

MINUTES OF THE MEETING

Minutes of the Meeting of Women's Grievance Redressal Cell with its constituted members was held on 07.02.2023 at 11.30 AM in Room No109.

The Chairperson had welcomed all the members of Women's Grievance Redressal Cell.

1. It was decided to take measures in promoting gender equality, removal of gender bias, sexual harassment and other acts of gender-based violence in the institution and providing security and safety to the girl students.
2. Ms. D. Lavanya, Member Secretary found that no grievance has been reported to the committee, thus redressal is nil.

As there was no other point to discuss, the meeting was ended by the Principal.



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The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Dr. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. T. Sravani	Associate Professor	Member	T. Sravani
5	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
6	Ms. G. Jaya Syamala	Assistant Professor	Member	G. Jaya Syamala
7	Ms. T. Kundhana	Assistant Professor	Member	T. Kundhana
8	Ms. S. Tejaswini	Assistant Professor	Member	S. Tejaswini
9	Ms. A. Veda Sri	Student of IV B. Pharmacy	Member	A. Veda Sri
10	Ms. P. Hema Valli	Student of IV B. Pharmacy	Member	P. Hema Valli



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RE-CONSTITUTION OF WOMEN'S GRIEVANCE & REDRESSAL CELL

The college has established its own procedure to address and resolve complaints from students, parents, and other individuals. A Grievance Redressal Cell is established to ensure constant functioning.

The Head of the Institution has formed a committee consisting of the following members, in accordance with the guidelines of JNTUK, APSCHE, and AICTE.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	
3	Dr. T. Prasanthi	Associate Professor	Member	
4	Ms. T. Sravani	Associate Professor	Member	
5	Ms. K. Parimala	Assistant Professor	Member	
6	Ms. G. Jaya Syamala	Assistant Professor	Member	
7	Ms. T. Kundhana	Assistant Professor	Member	
8	Ms. P. Bhagya Rekha	Assistant Professor	Member	
9	Ms. A. Veda Sri	Student of III B. Pharmacy	Member	
10	Ms. P. Hema Valli	Student of III B. Pharmacy	Member	

Member: Assisting the chairperson in decision-making by providing proposals based on established rules, regulations, and policies, after thoroughly analyzing and comprehending all aspects of the argument.

Objectives:

- The women's grievance committee will address cases and complaints of sexual harassment and any other form of harassment against female students, teaching staff, and non-teaching women staff of the college, with the aim of promoting their well-being.
- The committee will handle all individual complaints and promptly take appropriate action.
- Promoting an environment where students feel comfortable and secure to openly and honestly communicate their concerns and issues, without the fear of facing negative consequences.



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- To provide assistance to the Faculty for taking preventive steps in the matter of gender discrimination and sexual harassment.
- To provide suitable working circumstances in regard of employment, leisure, health, and cleanliness to further ensure that there is no hostile environment towards women at workplaces.
- To offer a system for the redressal of concerns pertaining to sexual harassment of female students, teaching and non-teaching women staff of the campus.

Committee Meeting Schedule:

1. The committee shall meet at least twice every academic year.
2. The chairperson of the committee can summon a special meeting at any time on receipt of complaint.



A handwritten signature in green ink, appearing to be "A. V. S.", written over the printed name of the principal.

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Date: 02.05.2023

Circular

A Meeting with all the committee members of "Women's Grievance & Redressal Cell" will be scheduled on 03.05.2023 at 3.50 PM in Principal's chamber to discuss the following agenda.

Agenda:

1. To discuss various aspects related to women empowerment
2. To discuss Grievances if any reported

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	
3	Dr. T. Prasanthi	Associate Professor	Member	
4	Ms. T. Sravani	Associate Professor	Member	
5	Ms. K. Parimala	Assistant Professor	Member	
6	Ms. G. Jaya Syamala	Assistant Professor	Member	
7	Ms. T. Kundhana	Assistant Professor	Member	
8	Ms. P. Bhagya Rekha	Assistant Professor	Member	
9	Ms. A. Veda Sri	Student of IV B. Pharmacy	Member	
10	Ms. P. Hema Valli	Student of IV B. Pharmacy	Member	

Copy to:

1. All members in the committee



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Date: 04.05.2023

MINUTES OF THE MEETING

Minutes of the Meeting of Women's Grievance Redressal Cell with its constituted members was held on 03.05.2023 at 3.50 PM in Principal's chamber.

The Chairperson had welcomed all the members of Women's Grievance Redressal Cell.

1. It was decided to take measures in promoting gender equality, removal of gender bias, sexual harassment and other acts of gender-based violence in the institution and providing security and safety to the girl students.
2. Ms. D. Lavanya, Member Secretary found that no grievance has been reported to the committee, thus redressal is nil.

As there was no other point to discuss, the meeting was ended by the Principal.



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The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	
3	Dr. T. Prasanthi	Associate Professor	Member	
4	Ms. T. Sravani	Associate Professor	Member	
5	Ms. K. Parimala	Assistant Professor	Member	
6	Ms. G. Jaya Syamala	Assistant Professor	Member	
7	Ms. T. Kundhana	Assistant Professor	Member	
8	Ms. P. Bhagya Rekha	Assistant Professor	Member	
9	Ms. A. Veda Sri	Student of IV B. Pharmacy	Member	
10	Ms. P. Hema Valli	Student of IV B. Pharmacy	Member	



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Date: 14.11.2022

Circular

A Meeting with all the committee members of "Women's Grievance & Redressal Cell" will be held on 15.11.2022 at 3.50 PM in Room No-109 to discuss the following agenda.

Agenda:

1. To discuss the roles and responsibilities of the Grievance & Redressal Cell
2. To discuss the activities of Grievance Redressal Cell
3. To discuss the aspects related to women empowerment

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Dr. T. Balakrishna	Associate Professor	Member	
4	Ms. T. Sravani	Associate Professor	Member	
5	Ms. K. Parimala	Assistant Professor	Member	
6	Ms. G. Jaya Syamala	Assistant Professor	Member	
7	Ms. T. Kundhana	Assistant Professor	Member	
8	Ms. S. Tejaswini	Assistant Professor	Member	
9	Ms. G. Chandhini Naga Mallika	Student of IV B. Pharmacy	Member	
10	Ms. M. Tejaswini	Student of IV B. Pharmacy	Member	

Copy to:

1. All members in the committee



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Date: 16.11.2022

MINUTES OF THE MEETING

Minutes of the Meeting of Women's Grievance Redressal Cell with its constituted members was held on 15.11.2022 at 03.50 PM.

The Chairperson had welcomed all the members of Women's Grievance Redressal Cell.

- The chairperson had discussed the objectives and roles and responsibilities for functioning of the cell.
- To initiate proactive measures to redress the grievances of the students.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal.
- The committee members asked to conduct awareness programs at regular intervals.
- Regarding matter of grievance complaint, Suggestion / complaint Box have been installed in front of the Academic Building Entrance in which the Students, who want to remain, anonymous, may put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- It was decided to take measures in promoting gender equality and providing safety for the girl students.



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The following members attended the meeting

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2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Dr. T. Balakrishna	Associate Professor	Member	T. Balakrishna
4	Ms. T. Sravani	Associate Professor	Member	T. Sravani
5	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
6	Ms. G. Jaya Syamala	Assistant Professor	Member	G. Jaya Syamala
7	Ms. T. Kundhana	Assistant Professor	Member	T. Kundhana
8	Ms. S. Tejaswini	Assistant Professor	Member	S. Tejaswini
9	Ms. G. Chandhini Naga Mallika	Student of IV B. Pharmacy	Member	G. Chandhini
10	Ms. M. Tejaswini	Student of IV B. Pharmacy	Member	M. Tejaswini



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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 02.03.2022

Circular

All the members of Women's Grievance Redressal Cell are hereby informed to attend the meeting in Principal Chamber at 11.30 AM on 03.03.2022 to discuss the following agenda and to make necessary arrangements to attend the meeting without fail.

Agenda:

1. To discuss various aspects related to women empowerment.
2. To discuss Grievances if any reported.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Ms. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. B. Satya Sree	Associate Professor	Member	Satya Sree
5	Ms. T. Sravani	Assistant Professor	Member	T. Sravani
6	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
7	Ms. G. Jaya Syamala	Assistant Professor	Member	G. Jaya Syamala
8	Ms. T. Kundhana	Assistant Professor	Member	T. Kundhana
9	Ms. G. Chandhini Naga Mallika	Student of III B. Pharmacy	Member	G. Chandhini
10	Ms. M. Tejaswini	Student of III B. Pharmacy	Member	M. Tejaswini

Copy to:

1. All members in the committee



PRINCIPAL
V. V. Institute of
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Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalluru- 521 356.

Date: 04.03.2022

MINUTES OF THE MEETING

Minutes of the Meeting of Women's Grievance Redressal Cell with its constituted members was held on 03.03.2022 at 11.30 AM.

- The Chairperson had welcomed all the members of Women's Grievance Redressal Cell.
- It was decided to take measures in promoting gender equality, removal of gender bias, Sexual harassment and other acts of gender-based violence in the institution and Providing security and safety to the girl students.
- Ms. D. Lavanya, Member Secretary found that no grievance has been reported to the Committee, thus redressal is nil.

As there was no other point to discuss, the meeting was ended by the Principal.



PRINCIPAL

V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Ms. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. B. Satya Sree	Associate Professor	Member	Satya Sree
5	Ms. T. Sravani	Assistant Professor	Member	T. Sravani
6	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
7	Ms. G. Jaya Syamala	Assistant Professor	Member	G. Jaya Syamala
8	Ms. T. Kundhana	Assistant Professor	Member	T. Kundhana
9	Ms. G. Chandhini Naga Mallika	Student of III B. Pharmacy	Member	G. Chandhini
10	Ms. M. Tejaswini	Student of III B. Pharmacy	Member	M. Tejaswini



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V. V. INSTITUTE OF PHARMACEUTICAL SCIENCES

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Date: 22.11.2021

Circular

All the members of Women's Grievance Redressal Cell are hereby informed to attend the meeting scheduled on 23.11.2021 at 10.00 AM in Principal Chamber to discuss the following agenda.

Agenda:

1. To discuss the roles and responsibilities of the Cell.
2. To discuss the activities of Grievance Redressal Cell.
3. To discuss the aspects related to women empowerment.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Ms. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. B. Satya Sree	Associate Professor	Member	Satyasree
5	Ms. T. Sravani	Assistant Professor	Member	T. Sravani
6	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
7	Ms. A. Sai Datri	Assistant Professor	Member	A. Sai Datri
8	Ms. T. Kundhana	Assistant Professor	Member	T. Kundhana
9	Ms. B. Sudha Rani	Student of III B. Pharmacy	Member	B. Sudha rani
10	Ms. S. Sathwika	Student of III B. Pharmacy	Member	S. Sathwika

Copy to:

1. All members in the committee



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GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlalleru- 521 356.

Date: 24.11.2021

MINUTES OF THE MEETING

First Meeting of Women's Grievance Redressal Cell with its newly constituted members for the academic year 2021-22 was held on 23.11.2021 at 10.00 AM.

Member Secretary welcomed the Chairperson and all the members of Women's Grievance Redressal Committee.

1. The chairperson had discussed the objectives and roles and responsibilities for Functioning of the cell.

- To initiate proactive measures to redress the grievances of the students.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal
- To provide appropriate working conditions in respect of work, health and hygiene to ensure further no hostile environment towards women at work places.
- All the staff were advised to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.

2. The committee asked to conduct awareness programs at regular intervals. Chairperson congratulated all the members of the committee for achieving zero grievances in the college. It was decided to take measures in promoting gender equality and providing safety for the girl students.



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V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Ms. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. B. Satya Sree	Associate Professor	Member	Satyas
5	Ms. T. Sravani	Assistant Professor	Member	T. Sravani
6	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
7	Ms. A. Sai Datri	Assistant Professor	Member	A. Sai Datri
8	Ms. T. Kundhana	Assistant Professor	Member	T. Kundhana
9	Ms. B. Sudha Rani	Student of III B. Pharmacy	Member	B. sudha rani
10	Ms. S. Sathwika	Student of III B. Pharmacy	Member	S. Sathwika



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V. V. Institute of
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GUDLAVALLERU - 521 356



V. V. INSTITUTE OF PHARMACEUTICAL SCIENCES

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Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 02.03.2021

Circular

All the members of Women's Grievance Redressal Cell are hereby informed to attend the meeting in Principal Chamber at 3.00 PM on 03.03.2021 to discuss the following agenda and to make necessary arrangements to attend the meeting without fail.

Agenda:

1. To discuss various aspects related to women empowerment.
2. To discuss Grievances if any reported.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Ms. T. Sravani	Assistant Professor	Member	
6	Mr. V.L. Vinod Kumar	Assistant Professor	Member	
7	Ms. K. Parimala	Assistant Professor	Member	
8	Ms. Vaseem Unnisa	Assistant Professor	Member	
9	Ms. B. Sudha Rani	Student of III B. Pharmacy	Member	
10	Ms. S. Sathwika	Student of III B. Pharmacy	Member	

Copy to:

1. All members in the committee



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GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Date: 04.03.2021

MINUTES OF THE MEETING

Minutes of the Meeting of Women's Grievance Redressal Cell with its constituted members was held on 03.03.2021 at 3.00 PM.

The Chairperson had welcomed all the members of Women's Grievance Redressal Cell.

1. It was decided to take measures in promoting gender equality, removal of gender bias, sexual harassment and other acts of gender-based violence in the institution and providing security and safety to the girl students.
2. Ms. D. Lavanya, Member Secretary found that no grievance has been reported to the committee, thus redressal is nil.

As there was no other point to discuss, the meeting was ended by the Principal.




PRINCIPAL

V. V. Institute of
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Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalluru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Ms. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. B. Satya Sree	Associate Professor	Member	B. Satya Sree
5	Ms. T. Sravani	Assistant Professor	Member	T. Sravani
6	Mr. V.L. Vinod Kumar	Assistant Professor	Member	V. Vinod Kumar
7	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
8	Ms. Vaseem Unnisa	Assistant Professor	Member	Vaseemunnisa
9	Ms. B. Sudha Rani	Student of III B. Pharmacy	Member	B. Sudha rani
10	Ms. S. Sathwika	Student of III B. Pharmacy	Member	S. Sathwika



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GUDLAVALLERU - 521 356



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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 30.11.2020

Circular

All the members of Women's Grievance Redressal Cell are hereby informed to attend the meeting scheduled on 01.12.2020 at 11.00AM in Principal Chamber to discuss the following agenda.

Agenda:

1. To discuss the roles and responsibilities of the Cell
2. To discuss the activities of Grievance Redressal Cell
3. To discuss the aspects related to women empowerment

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Ms. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. B. Satya Sree	Associate Professor	Member	Satya Sree
5	Ms. T. Sravani	Assistant Professor	Member	T. Sravani
6	Mr. V.L. Vinod Kumar	Assistant Professor	Member	V. Vinod Kumar
7	Ms. A. Sai Datri	Assistant Professor	Member	A. Sai Datri
8	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
9	Ms. M. Siva Sravani	Student of III B. Pharmacy	Member	M. Siva Sravani
10	Ms. M. Samrajyam	Student of III B. Pharmacy	Member	M. Samrajyam

Copy to:

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(Signature)
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GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Date: 02.12.2020

MINUTES OF THE MEETING

First Meeting of Women's Grievance Redressal Cell with its newly constituted members for the academic year 2020-21 was held on 01.12.2020 at 11.00 AM.

Member Secretary welcomed the Chairperson and all the members of Women's Grievance Redressal Cell.

1. The chairperson had discussed the objectives and roles and responsibilities for functioning of the cell.

- To initiate proactive measures to redress the grievances of the students.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal.
- To provide appropriate working conditions in respect of work, health and hygiene to ensure further no hostile environment towards women at work places.
- All the staff were advised to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.

2. The committee asked to conduct awareness programs at regular intervals. Chairperson congratulated all the members of the committee for achieving zero grievances in the college. It was decided to take measures in promoting gender equality and providing safety for the girl students.



ARJUN

PRINCIPAL

V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalluru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Ms. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. B. Satya Sree	Associate Professor	Member	B. Satya Sree
5	Ms. T. Sravani	Assistant Professor	Member	T. Sravani
6	Mr. V.L. Vinod Kumar	Assistant Professor	Member	V. Vinod Kumar
7	Ms. A. Sai Datri	Assistant Professor	Member	A. Sai Datri
8	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
9	Ms. M. Siva Sravani	Student of III B. Pharmacy	Member	M. Siva Sravani
10	Ms. M. Samrajyam	Student of III B. Pharmacy	Member	M. Samrajyam



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V. V. Institute of
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Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 17.02.2020

Circular

All the members of Women's Grievance Redressal Cell are hereby informed to attend the meeting in Principal Chamber at 2.10 PM on 18.02.2020 to discuss the following agenda and to make necessary arrangements to attend the meeting without fail.

Agenda:

1. To discuss various aspects related to women empowerment
2. To discuss Grievances if any reported

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Ms. T. Sravani	Assistant Professor	Member	
6	Mr. V.L. Vinod Kumar	Assistant Professor	Member	
7	Ms. A. Sai Datri	Assistant Professor	Member	
8	Ms. K. Parimala	Assistant Professor	Member	
9	Ms. M. Siva Sravani	Student of III B. Pharmacy	Member	
10	Ms. M. Samrajyam	Student of III B. Pharmacy	Member	

Copy to:

1. All members in the committee



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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

Date: 19.02.2020

MINUTES OF THE MEETING

Minutes of the Meeting of Women's Grievance Redressal Cell with its constituted members was held on 18.02.2020 at 02.10 PM.

The Chairperson had welcomed all the members of Women's Grievance Redressal Cell.

1. It was decided to take measures in promoting gender equality, removal of gender bias, sexual harassment and other acts of gender-based violence in the institution and providing security and safety to the girl students.

2. Ms. D. Lavanya, Member Secretary found that no grievance has been reported to the committee, thus redressal is nil.

As there was no other point to discuss, the meeting was ended by the Principal.



[Handwritten Signature]

PRINCIPAL

V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. D. Lavanya	Assistant Professor	Member Secretary	D. Lavanya
3	Ms. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. B. Satya Sree	Associate Professor	Member	B. Satya Sree
5	Ms. T. Sravani	Assistant Professor	Member	T. Sravani
6	Mr. V.L. Vinod Kumar	Assistant Professor	Member	V. Vinod Kumar
7	Ms. A. Sai Datri	Assistant Professor	Member	A. Sai Datri
8	Ms. K. Parimala	Assistant Professor	Member	K. Parimala
9	Ms. M. Siva Sravani	Student of III B. Pharmacy	Member	M. Siva Sravani
10	Ms. M. Samrajyam	Student of III B. Pharmacy	Member	M. Samrajyam



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V. V. Institute of
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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalluru.ac.in

Date: 12.11.2019

Circular

All the members of Women's Grievance Redressal Cell are hereby informed to attend the meeting scheduled on 13.11.2019 at 3.00 PM in Principal Chamber to discuss the following agenda.

Agenda:

1. To discuss the roles and responsibilities of the Cell
2. To discuss the activities of Grievance Redressal Cell
3. To discuss the aspects related to women empowerment

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. A. Sai Datri	Assistant Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Ms. T. Sravani	Assistant Professor	Member	
6	Ms. B. Kanaka Durga	Assistant Professor	Member	
7	Mr. V.L. Vinod Kumar	Assistant Professor	Member	
8	Ms. T. Sandya	Student of IV B. Pharmacy	Member	
9	Ms. M. Sasi Kala	Student of IV B. Pharmacy	Member	

Copy to:

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GUDLAVALLERU - 521 356**



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

Date: 14.11.2019

MINUTES OF THE MEETING

Minutes of the Meeting of Women's Grievance Redressal Cell with its constituted members for the academic year 2019-20 was held on 13.11.2019 at 12.00 PM.

Member Secretary welcomed the Chairperson and all the members of Women's Grievance Redressal Cell.

1. The chairperson had discussed the objectives and roles and responsibilities for functioning of the cell.

- To initiate proactive measures to redress the grievances of the students.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal.
- To provide appropriate working conditions in respect of work, health and hygiene to ensure further no hostile environment towards women at work places.
- All the staff are advised to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.

2. The committee asked to conduct awareness programs at regular intervals. Chairperson congratulated all the members of the committee for achieving zero grievances in the college. It was decided to take measures in promoting gender equality and providing safety for the girl students.




PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. A. Sai Datri	Assistant Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Ms. T. Sravani	Assistant Professor	Member	
6	Ms. B. Kanaka Durga	Assistant Professor	Member	
7	Mr. V.L. Vinod Kumar	Assistant Professor	Member	
7	Ms. T. Sandya	Student of IV B. Pharmacy	Member	
8	Ms. M. SasiKala	Student of IV B. Pharmacy	Member	



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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 14.02.2019

Circular

A Meeting with all the committee members of "Women's Grievance & Redressal Cell" will be held on 15.02.2019 at 10.00 AM in Principal Chamber to discuss the following agenda.

Agenda:

- 1 To discuss various aspects related to women empowerment
- 2 To discuss Grievances if any reported

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. A. Sai Datri	Assistant Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Ms. T. Sravani	Assistant Professor	Member	
6	Ms. B. Kanaka Durga	Assistant Professor	Member	
7	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
8	Ms. T. Sandya	Student of IV B. Pharmacy	Member	
9	Ms. M. Sasi Kala	Student of IV B. Pharmacy	Member	

Copy to:

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Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Date: 15.02.2019

MINUTES OF THE MEETING

Minutes of the Meeting of Women's Grievance Redressal Cell with its constituted members was held on 15.02.2019 at 10.00 AM.

The Chairperson had welcomed all the members of Women's Grievance Redressal Cell.

1. It was decided to take measures in promoting gender equality, removal of gender bias, sexual harassment and other acts of gender-based violence in the institution and providing security and safety to the girl students.

2. Ms. A. Sai Datri, Member Secretary found that no grievance has been reported to the committee, thus redressal is nil.

As there was no other point to discuss, the meeting was ended by the Principal.



A. Sai Datri
PRINCIPAL

V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. A. Sai Datri	Assistant Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Ms. T. Sravani	Assistant Professor	Member	
6	Ms. B. Kanaka Durga	Assistant Professor	Member	
7	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
8	Ms. T. Sandya	Student of IV B. Pharmacy	Member	
9	Ms. M. Sasi Kala	Student of IV B. Pharmacy	Member	



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Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 29.08.2018

CONSTITUTION OF WOMEN'S GRIEVANCE & REDRESSAL CELL

The institution has established its own procedure to address and resolve complaints from students, parents, and other individuals. A Grievance Redressal Cell is established to ensure constant functioning.

The Head of the Institution has constituted the following members in accordance with the guidelines of JNTUK, APSCHE, and AICTE.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. A. Sai Datri	Assistant Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Ms. T. Sravani	Assistant Professor	Member	
6	Ms. B. Kanaka Durga	Assistant Professor	Member	
7	Mr. V.L. Vinod Kumar	Assistant Professor	Member	
7	Ms. T. Sandya	Student of IV B. Pharmacy	Member	
8	Ms. S. Tejaswini	Student of IV B. Pharmacy	Member	

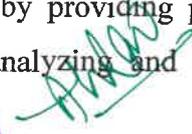
Roles and Responsibilities:

Chair Person: Decision-making involves making decisions based on established laws, regulations, and policies after thoroughly examining and comprehending all perspectives of a grievance complaint.

Member Secretary: The responsibilities include organizing the meeting, creating an agenda, documenting minutes, and keeping the chairman updated on any information that may support or undermine the proceedings.

Member: Assisting the chairperson in decision-making by providing proposals based on established rules, laws, and policies after thoroughly analyzing and comprehending all aspects of the argument.




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V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU



V. V. INSTITUTE OF PHARMACEUTICAL SCIENCES

Seshadri Rao Knowledge Village, GUDLAVALLERU - 521 356, Krishna District, A.P.

(Approved by AICTE & PCI, New Delhi and Affiliated to JNTUK, Kakinada)

Sponsored by A.A.N.M. & V.V.R.S.R. Educational Society

Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalluru.ac.in

Objectives:

- The women's grievance committee will address cases and complaints of sexual harassment and other forms of harassment against female students, teaching staff, and non-teaching women staff of the institution. Its objective is to promote the welfare of women.
- The grievance process will address all individual complaints and promptly take appropriate action.
- Promoting an environment where students feel comfortable and secure to openly and honestly communicate their concerns or issues, without any apprehension of facing negative consequences.
- To offer support to the Faculty in implementing proactive measures to address issues related to gender discrimination and sexual harassment.
- The objective is to establish suitable working circumstances that prioritize work, relaxation, health, and hygiene, with the additional aim of eliminating any unfriendly environment for women in the workplace.
- The purpose of this policy is to establish a formal process for addressing complaints of sexual harassment involving female students, as well as female teaching and non-teaching staff on campus.

Committee Meeting Schedule:

1. The committee is required to convene a minimum of two times during each academic year.
2. The committee's chairperson has the authority to convene a special meeting upon receiving a complaint.



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Date: 29.08.2018

Circular

A Meeting with all the committee members of "Women's Grievance & Redressal Cell" will be held on 30.08.2018 at 03.00 PM in Principal Chamber to discuss the following agenda.

Agenda:

1. To discuss the roles and responsibilities of the Cell.
2. To discuss the activities of Grievance Redressal Cell.
3. To discuss the aspects related to women empowerment.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. A. Sai Datri	Assistant Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Member	T. Prasanthi
4	Ms. B. Satya Sree	Associate Professor	Member	Satya B.
5	Ms. T. Sravani	Assistant Professor	Member	T. Sravani
6	Ms. B. Kanaka Durga	Assistant Professor	Member	B. Kanaka Durga
7	Mr. V.L. Vinod Kumar	Assistant Professor	Member	V. Vinod
7	Ms. T. Sandya	Student of IV B. Pharmacy	Member	T. Sandhya
8	Ms. S. Tejaswini	Student of IV B. Pharmacy	Member	S. Tejaswini

Copy to:

1. All members in the committee



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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlalleru- 521 356.

Date: 30.08.2018

MINUTES OF THE MEETING

Minutes of the Meeting of Women's Grievance Redressal Cell with its constituted members was held on 30.08.2018 at 03.00 PM.

The Chairperson had welcomed all the members of Women's Grievance Redressal Cell.

1. The chairperson had discussed the objectives and roles and responsibilities for functioning of the cell.

- To initiate proactive measures to redress the grievances of the students.
- To analyze the complaints and representations of aggrieved students and to take action with the appropriate authorities for redressal.

2. The committee asked to conduct awareness programs at regular intervals. Regarding matter of grievance complaint, Suggestion / complaint Box have been installed in front of the Academic Building Entrance in which the Students, who want to remain anonymous, may put in writing their grievances and their suggestions for improving the Academics /Administration in the College.

3. It was decided to take measures in promoting gender equality and providing safety for the girl students.



ARRAO

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Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. A. Sai Datri	Assistant Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Member	
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