



V. V. INSTITUTE OF PHARMACEUTICAL SCIENCES

Seshadri Rao Knowledge Village, GUDLAVALLERU - 521 356, Krishna District, A.P.

(Approved by AICTE & PCI, New Delhi and Affiliated to JNTUK, Kakinada)

Sponsored by A.A.N.M. & V.V.R.S.R. Educational Society

Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlalleru.ac.in

Date: 08.02.2023

Circular

A Meeting with all the committee members of "Grievance Redressal Cell" will be scheduled on 09.02.2023 at 03.00 PM in Principals chamber to discuss the following agenda.

Agenda:

1. Request to change the colour of the uniform.
2. Request to conduct more awareness programs for competitive exams.
3. Staff and students requested for 5 min leverage from 9.00 Am to 9.05 Am, because of college buses delay due to railway gates.
4. Any other matter with the permission of chair.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. T. Prasanthi	Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Ms. M. Chandana	Assistant Professor	Member	
5	Ms. V. Rajani	Assistant Professor	Member	
6	Ms. T. Kundana	Assistant Professor	Member	

Copy to:

1. All the members of the committee



PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. T. Prasanthi	Professor	Member Secretary	T. Prasanthi
3	Ms. B. Satya Sree	Associate Professor	Convener	Satya Sree
4	Ms. M. Chandana	Assistant Professor	Member	M. Chandana
5	Ms. V. Rajani	Assistant Professor	Member	Rajani
6	Ms. T. Kundana	Assistant Professor	Member	T. Kundana



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GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

Date: 09.02.2023

MINUTES OF THE MEETING

Minutes of the Meeting of Grievance Redressal Cell with its committee members was held on 09.02.2023 at 03.00 PM in Principal's Chamber.

Agenda:

1. Request to change the colour of the uniform.
2. Request to conduct more awareness programs for competitive exams.
3. Staff and students requested for 5 min leverage from 9.00 Am to 9.05 Am, because of college buses delay due to railway gates.

Request to change the colour of the uniform.

Request of students was considered, principal gave instructions to academic incharge regarding the problem, decision was taken that the supplier of fabric was changed.


Request to conduct more awareness programs for competitive exams.

By considering the issue decision was taken, to conduct awareness programs by the resource persons.

Staff and students requested for 5 min leverage from 9.00 Am to 9.05 Am, because of college bus delay due to railway gates.

The request of staff and students was considered and gave 5 minutes leverage, and the students were allowed to first hour class from 9 to 9.05 Am.




PRINCIPAL
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GUDLAVALLERU - 521 356

Gudlavalleru,
Dt: 06.02.2023.

To

The Principal,
V. V. Institute of Pharmaceutical Sciences,
Seshadri Rao Knowledge Village,
Gudlavalleru.

Subject: Request to change of uniform color req.,

Respected Sir,

I, Y Sunny, class representative of
III B. Pharmacy. As our batch uniform color is
dark green, the uniform color gets faded very faster.
As, from the side of our batch, we request you
change the uniform color of our batch. Kindly do
the needful Sir.

Thanking You Sir,

Yours faithfully,

Y. Sunny.



Y. Sunny

PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village,
GUDLAVALLERU - 521 356

06-02-2023,
Gudlavalluru.

To,
The Principal,
V.V. Institute of Pharmaceutical Sciences,
Gudlavalluru.

Respected sir,

Subject: Requesting you to conduct more number
of awareness programmes for competitive exams

We are the students of II B. Pharmacy in your
college requesting you to conduct more number of
awareness programmes for competitive exams. which helps
to qualify the exams. So, please accept our
request sir.

Thanking you,

Yours faithfully,

T. Sandhya.

G. Sravani

G. Sai Supriya

G. B. Sudeeshna.

G. Tulasi

D. Gayathri



Handwritten signature in green ink.

PRINCIPAL
V.V. Institute of
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Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

7-2-23,

Gudlavalleru.

To,
The Principal,

V.V. Institute of Pharmaceutical Sciences,
Gudlavalleru.

Respected Sir,

Subject: Request for 5mins leavage to
allow first hour class.

I'm Y. Jushma lakshmi bearing
Reg no: 209VIR00A5 studying III. B. Pharm in
your college. Due to several railway gates
along the way to college from Eluru. We
request you to give 5mins leavage from
9.00-9.05AM to allow us for first hour
class. We are facing this problem
regularly. So, please accept my request
sir.

Thank you sir,

Yours faithfully,

Y. Jushma lakshmi

(209VIR00A5)



Handwritten signature in green ink.

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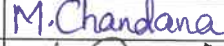
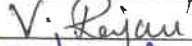

Date: 18.11.2022

Circular

A Meeting with all the committee members of "Grievance Redressal Cell" will be scheduled on 19.11.2022 at 11.30 AM in Principals chamber to discuss the following agenda.

Agenda:


1. To discuss the grievances received from the students.
2. Any other matter with the permission of chair.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. T. Prasanthi	Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Ms. M. Chandana	Assistant Professor	Member	
5	Ms. V. Rajani	Assistant Professor	Member	
6	Ms. T. Kundana	Assistant Professor	Member	

Copy to:

1. All the members of the committee




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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. T. Prasanthi	Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Ms. M. Chandana	Assistant Professor	Member	
5	Ms. V. Rajani	Assistant Professor	Member	
6	Ms. T. Kundana	Assistant Professor	Member	



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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

Date: 19.11.2022

MINUTES OF THE MEETING

Minutes of the Meeting of Grievance Redressal Cell with its committee members was held on 19.11.2023 at 11.30 AM in Principal's Chamber.

Agenda:

1. It is requested to provide volley ball court.
2. It is requested to repair sanitary napkin disposal machine.
3. Students requested for civil dress for college functions.

It is requested to provide volley ball court.

By considering the request of the students, principal gave instructions to sports incharge, and the volley ball court construction was started.

It is requested to repair sanitary napkin disposal machine.

The sanitary napkin disposal machine was repaired.

Students requested for civil dress for college functions.

Students request was considered and dress code is not required during college functions.




PRINCIPAL
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GUDLAVALLERU - 521 356

14/11/2022,
Gudlavalluru.

To
The Principal
V.V. Institute of Pharmaceutical Sciences
Gudlavalluru

Subject: Requesting to provide volley ball court for
playing in sports hour

Respected Sir,

We the B B.Pharmacy students studying in
your college are requesting you to provide volley ball
court for playing in sports hours. As the
previous court was filled with rain water and full
of grass. So, please accept our request and provide
the necessary requirements regarding and do the need full.

Thanking You

6. Narasimhanaidu
7. D. Bhavanikanth
8. Goutham Sai



all
Amma
PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLURU

Yours obediently

1. B. Sasi Kanth
2. L. Suba Sathyanarayana
3. P. Rahul
4. B. Pavan Kumar
5. B. Sasi Kanth

9-10-2022,
Gudlavalluru.

To
The Principal,
V.V Institute of Pharmaceutical Sciences,
Gudlavalluru.

Respected sir,


Subject: Requesting to repair sanitary Napkin
disposal machine

Myself M. Kavya (209VIR0070) studying B. Pharmacy in
your esteemed institution requesting you to repair sanitary
Napkin disposal machine. So, please consider my request
& do the needful.

Thanking you,

Your obediently,
M. Kavya,
(209VIR0070).




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GUDLAVALLERU - 521 356

Gudlavalleu,
14/11/2022.

To
The principal,
V.V. Institute of Pharmaceutical Sciences,
Gudlavalleu,

Respected Sir,

subject: permission letter for civil dress during
college functions.

My name is sanjeeri, class representative
of 2nd B.pharmacy. I kindly request that you
consider our proposal and grant permission for
civil dress during college function in our college.

Thank you Sir,

Yours faithfully,
Sanjeeri.



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Date: 22.03.2022

Circular

A Meeting with all the committee members of "Grievance Redressal Cell" will be scheduled on 23.03.2022 at 10.00 AM in Principals chamber to discuss the following agenda.

Agenda:

1. To discuss the grievance of II year student during sports.
2. To discuss about the measures for Grievances reported if any.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. T. Prasanthi	Associate Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Ms. A. Sai Datri	Assistant Professor	Member	
5	Ms. Vaseem Unnisa	Assistant Professor	Member	

Copy to:

1. All the members of the committee



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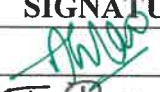
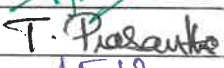
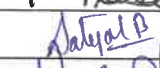
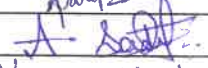
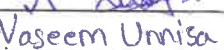
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GUDLAVALLERU - 521 356




V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. T. Prasanthi	Associate Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Ms. A. Sai Datri	Assistant Professor	Member	
5	Ms. Vaseem Unnisa	Assistant Professor	Member	




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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Date: 23.03.2022

MINUTES OF THE MEETING

Minutes of the Meeting of Grievance Redressal Cell with its committee members was held on 23.03.2022 at 10.00 AM in Principal's Chamber.

Agenda:

1. To discuss on grievance of II Year student during Sports.
2. Any other matter

Discussion regarding the issue of II year students in sports.

As per the enquiry of committee members G. Chandhini Naga Mallika of IV B.Pharmacy, complained on N. Sai Sruthi of II B. Pharmacy, regarding quarrelling and harsh servicing in throw ball competition. Both were counselled by sports incharge and the issue was solved. There were no problems to discuss the meeting was ended.



Arnoo
PRINCIPAL

V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

Gudlavalluru,
22-03-22.

To
The principal,
V.V. Institute of Pharmaceutical Sciences,
Gudlavalluru.

Sub:- harsh servicing of thouball by junior.

Requested Sir,

I am Chandini Naga Mallika of
IV B. pharmacy [199V1K0029] was playing thouball
in lunch time, then N. Sai Suthi of II B. pha-
armacy played harsh thouball servicing and hit on
my face. Please take proper action.

Thanking you,

yours faithfully,
Chandini Naga Mallika,
[199V1R0029]



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E-mail : venkatadrpharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 21.01.2022

Circular

A Meeting with all the committee members of "Grievance Redressal Cell" will be scheduled on 22.01.2022 at 2.10 PM in Principals chamber to discuss the following agenda.

Agenda:

1. To discuss the grievances related to students.
2. To discuss about the solutions for grievances if any reported

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. T. Prasanthi	Associate Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Ms. K. Parimala	Assistant Professor	Member	
5	Ms. Vaseem Unnisa	Assistant Professor	Member	

Copy to:

1. All the members of the committee



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Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. T. Prasanthi	Associate Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Ms. K. Parimala	Assistant Professor	Member	
5	Ms. Vaseem Unnisa	Assistant Professor	Member	



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Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356.**



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Date: 22.01.2022

MINUTES OF THE MEETING

Minutes of the Meeting of Grievance Redressal Cell with its committee members was held on 22.01.2022 at 02.10 PM in Principal's Chamber.

Agenda:

1. Maintain cleanliness in girl's washrooms due to high utilization.
2. Students requested for mobile phones allowance during college functions.
3. Students using college bus facility requested to wait the college buses up to 5.00 PM in the evening.

Maintain cleanliness in girl student washrooms due to high utilization.

As per the request from the girl students, principal give instructions to maintenance incharge, that the wash rooms cleaning done, twice daily.

Students requested for mobile phones allowance during college functions.

After careful examination, students request for mobile phones was granted during functions, and the class incharges are instructed to take care of them.

Students using college bus facility requested to wait the college buses up to 5.00 PM in the evening.

Bus incharges are instructed by the management not to start the college buses before 5.00 PM.



ARAO

PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

Guidavalleru,
15/1/2022.

To,
Principal Sir,
V. V. Institute of Pharmaceutical Sciences,
Guidavalleru.

Respected Sir,

Subject: Requesting to maintain girls
washrooms clean & tidy.

This is J. Durga prani Sri studying
II B-pharmacy in Vallabhaveni Venkatadri Institute
of Pharmaceutical Sciences. Sir, we are unable to
use washrooms. As the girl strength is high,
there is much utilization of washrooms.

I request you to instruct the scavengers to
clean the washrooms frequently.

Thanking you Sir,

Yours obediently,
J. Durga prani Sri,
209VIR0045-



Handwritten signature in green ink.

PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUIDAVALLERU - 521 356

31-12-2021,
Gudlavalluru.

TO,
The principal,
V.V. Institute of pharmaceutical sciences,
Gudlavalluru.
Respected Sir,

Sub:- Request to allow mobiles during college functions

I'm K. Indrajha (189VIR0037) studying IV. B. phasm in your college.
Sir we need mobile phones during college functions to practise dance
and to submit our audio. Because of this season we are requesting
you to allow mobile phones in that time. So, please grant me
Permission.

Thanking you.

Yours faithfully,
K. Indrajha.
(189VIR0037)



all
Approved

PRINCIPAL
V.V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLURU - 521 356

Gudlavalluru,

2/01/2022.

TO

The Principal,

V.V. Institute of Pharmaceutical Sciences,

Gudlavalluru.

Sub:- Request to wait the college buses up to 5.00pm.
Respected Sir,

I am G. Bavya Sri bearing Roll NO: 189V1R0026
studying IV B. Pharmacy in our college. I bring to
your notice that the college Buses are started before
5.00pm. So that I request you that, please wait
up to 5.00pm in the evening. It takes sometime from
Pharmacy block to reach college Buses. Kindly accept my
request.

Thanking you,

Yours obediently,

G. Bavya Sri
(189V1R0026).



Handwritten signature in green ink.

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Date: 04.12.2020

Circular

A Meeting with all the committee members of "Grievance Redressal Cell" will be scheduled on 05.12.2020 at 03.00 PM in Principals chamber to discuss the following agenda.

Agenda:

1. Request to improve hostel maintenance.
2. Request sports hour.
3. Request to allow for writing exams in separate room by taking proper precautions.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. T. Prasanthi	Associate Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Ms. D. Alekhya	Assistant Professor	Member	
5	Ms. D. Lavanya	Assistant Professor	Member	
6	Mr. V.L. Vinod Kumar	Assistant Professor	Member	

Copy to:

1. All the members of the committee



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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

The following members attended the meeting

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3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Ms. D. Alekhya	Assistant Professor	Member	
5	Ms. D. Lavanya	Assistant Professor	Member	
6	Mr. V.L. Vinod Kumar	Assistant Professor	Member	



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GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Date: 05.12.2020

MINUTES OF THE MEETING

Minutes of the Meeting of Grievance Redressal Cell with its committee members was held on 05.12.2020 at 03.00 PM in Principal's Chamber.

Agenda:

1. Request to improve hostel maintenance.
2. Request sports hour.
3. Request to allow for writing exams in separate rooms by taking proper precautions.

Request to improve hostel maintenance.

Requesting hostel maintenance incharge to provide sanitizers and hand washes for hostel students at washrooms and dining halls.

Request sports hour.

Instructions were given to academic incharge to include sports hour in time table.

Request to allow for writing exams in separate rooms by taking proper precautions.

Request of students was discussed with the management to take further decision.



Handwritten signature in green ink.

PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

Gudlavalleru,
03/12/2020.

To,
The Respected Principal sir,
V.V. Institute of Pharmaceutical Sciences,
Gudlavalleru.

Sub:- To Request proper maintenance of the Hostel.

Respected sir,

We are hostlers currently studying
IV year of B. Pharmacy in your institute. We are
writing this letter to request proper maintenance
of hostel by providing us sanitizers & handwashes
at the dining hall & washrooms. We hope you
will look into this matter.

Thanking you sir,

Yours faithfully,

Kanya

L. Naga Mani Hounika

P. Vinoba

M. Bhavana

J. Chandini



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PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

03/12/2020,
Gudlavalleru.

To
The principal,
V.V. Institute Of Pharmaceutical Sciences,
Gudlavalleru.

Respected sir,

Subject: Requesting for sports hour.

Myself B. Divya teja [189VIR0012] from
A-section studying II B. pharm in our college.
Sir could you please provide sports hour in
our class work time table, because it can
improve our gaming skills regarding Sports
day celebrations. It can help to participate
in other college sports events.

Thanking you sir,

Yours obidiently,
B. Divya Teja,
189VIR0012.



see
AAAD

PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Neshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

Gudlavalluru,
Date: 03/12/2020

TO
The principal,
V.V. Institute of Pharmaceutical Sciences,
Gudlavalluru.

sub:- permission for writing exams.

Respected sir,

my self G.V. Pavan Kumar [179U1R0025] studying
III B. Pharmacy, from previous 2 weeks been in
quarantine and has now recovered, now my test
results are negative, so, I request you to allow
me to write (sem) exams in separate room
with proper precautions.

Thanking you,



oll
AHO

PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

Yours faithfully,
G.V. Pawan Kumar
[179U1R0025].



V. V. INSTITUTE OF PHARMACEUTICAL SCIENCES

Seshadri Rao Knowledge Village, GUDLAVALLERU - 521 356, Krishna District, A.P.

(Approved by AICTE & PCI, New Delhi and Affiliated to JNTUK, Kakinada)

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Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 03.02.2020

Circular

A Meeting with all the committee members of "Grievance Redressal Cell" will be scheduled on 04.02.2020 at 03.00 PM in Principals chamber to discuss the following agenda.

Agenda:

1. To discuss the complaints received from the students.
2. To address solutions for the reported Grievances.
3. Any other matter with the permission of chair.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. T. Prasanthi	Associate Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Mr. M. Sai Vishu	Assistant Professor	Member	
5	Ms. T. Sravani	Assistant Professor	Member	

Copy to:

1. All the members of the committee



PRINCIPAL

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Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. T. Prasanthi	Associate Professor	Member Secretary	
3	Ms. B. Satya Sree	Associate Professor	Convener	
4	Mr. M. Sai Vishnu	Assistant Professor	Member	
5	Ms. T. Sravani	Assistant Professor	Member	



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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Date: 04.02.2020

MINUTES OF THE MEETING

Minutes of the Meeting of Grievance Redressal Cell with its committee members was held on 04.02.2020 at 03.00 PM in Principal's Chamber.

Agenda:

1. Students from machilipatnam route request to increase number of college buses.

Students from machilipatnam route request to increase number of college buses.

Request was passed to management for further action.



PRINCIPAL
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GUDLAVALLERU - 521 356

Gudlavallera,
1/2/2020.

To

The Respected Principal Sir,
V.V. Institute of Pharmaceutical Sciences,
Gudlavallera.

Sub:- Request to Increase College buses from
Machilipatnam.

Myself Abdul shakira bearing Roll.no.

16911R0004 of IVth Bpharmacy studying in your college. I am a
days scholar student coming in RTC buses which are fully rashed
and the fittings of them are not proper, so I am getting late to
the home. I request you to provide extra buses for our
Convenience to college Journey, I hope you look into the matter.

Thanking you Sir,

yours faithfully,
16911R0004.

Abdul shakira



PRINCIPAL
V.V. Institute of
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GUDLAVALLERU - 521 356

all
AKR



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Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 25.11.2019

Circular

A Meeting with all the committee members of "Grievance Redressal Cell" will be scheduled on 26.11.2019 at 10.00 AM in Principals chamber to discuss the following agenda.

Agenda:

1. To discuss the issue of Mr. K. Mani Sankar, Mr. K. Bharat (Roll No. 179V1R0041, 179V1R0047) students of III B. Pharmacy II Semester regarding quarrelling for places in the class room.
2. Any other matter with the permission of chair.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. K. Srikanth Kumar	Associate Professor	Member Secretary	
3	Ms. D. Alekhya	Assistant Professor	Convener	
4	Dr. P. Bharghava Bhushan Rao	Associate Professor	Member	
5	Ms. K. Parimala	Assistant Professor	Member	

Copy to:

1. All the members of the committee



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Pharmaceutical Sciences

Seshadri Rao Knowledge Village

GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. K. Srikanth Kumar	Associate Professor	Member Secretary	
3	Ms. D. Alekhya	Assistant Professor	Convener	
4	Dr. P. Bharghava Bhushan Rao	Associate Professor	Member	
5	Ms. K. Parimala	Assistant Professor	Member	



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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

Date: 26.11.2019

MINUTES OF THE MEETING

Minutes of the Meeting of Grievance Redressal Cell with its committee members was held on 26.11.2019 at 10.00 AM in Principal's Chamber.

Agenda:

1. To discuss the issue of Mr. K. Mani Sankar, Mr. K. Bharat (Roll No. 179V1R0041, 179V1R0047) students of III B. Pharmacy II Semester regarding quarrelling for places in the class room.
2. Any other matter with the permission of chair.

To discuss the issue of Mr. K. Mani Sankar, Mr. K. Bharat (Roll No. 179V1R0041, 179V1R0047) students of III B. Pharmacy II Semester regarding quarrelling in the class room.

As per the enquiry of the committee members, students had confessed that they quarrel each other for sitting places in the class room and accepted their mistake

The enquiry committee had taken the detailed report from the student with his own hand writing duly signed by them and their parents and finally counselling was given to them in presence of their parent and they were warned not to repeat this again in the future.




PRINCIPAL
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Godlavalluru
12/12/2019

TO
The Respected principal sir,
V.V.I.P.S,
Seshadri Rao Knowledge Village,
Godlavalluru.

Sub: apology for indisdisciplinary action
Sir,

I am K. Manisankar (179VIR004) studying in V.V.I.P.S in
3rd year B.Pharmacy. I am apologizing you for my indisdisciplinary
actions, I'll never repeat this again sir. I never
involve that batch issues.

Thanking you sir

Yours faithfully,
K. Manisankar
179VIR0041



all
AMARO

K. Kanakavani

PRINCIPAL
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Seshadri Rao Knowledge Village
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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 19.04.2019

Circular

A Meeting with all the committee members of "Grievance Redressal Cell" will be scheduled on 20.04.2019 at 02.10 PM in Principals chamber to discuss the following agenda.

Agenda:

1. To discuss the complaints received from the students.
2. To address solutions for the reported Grievances.
3. Any other matter with the permission of chair.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Mr. K. Srikanth Kumar	Associate Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Convener	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Mr. V. L. Vinod Kumar	Assistant Professor	Member	

Copy to:

1. All the members of the committee



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GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlalleru- 521 356.

The following members attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Mr. K. Srikanth Kumar	Associate Professor	Member Secretary	
3	Ms. T. Prasanthi	Associate Professor	Convener	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Mr. V. L. Vinod Kumar	Assistant Professor	Member	



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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

Date: 20.04.2019

MINUTES OF THE MEETING

Minutes of the Meeting of Grievance Redressal Cell with its committee members was held on 20.04.2019 at 02.10 PM in Principal's Chamber.

Agenda:

1. Conduct college events at outdoor at night time.
2. Request to increase number of sports kits in the college.
3. Benches fitting were not proper in the class rooms.

Request to conduct college events outdoor during night time.

By considering the safety of girl students at night time maximum events were conducted at day time only.

Request to increase number of sports kits in the college.

Sports incharge instructed to buy new kits as per the need of the students.

Benches fitting were not proper in the class rooms.

Principal informed to maintenance incharge to take proper action.



Aravo

PRINCIPAL
V. V. Institute of
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Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

Gudlavalluru

18/04/2019

To,

The Principal,

V.V Institute of Pharmaceutical Sciences

Gudlavalluru

Sub:- Request to conduct collage events outdoor

Respected Sir,

Myself T. Sandhya [159VIR0030] studying

IV. B. Pharmacy. we request to conduct the collage events outdoor at night time. so please consider our request and conduct the events.

Thanking you



Handwritten signature in green ink.

PRINCIPAL
V.V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

Yours faithfully

T. Sandhya

159VIR0030

Gudlavalluru,
11/04/2019.

TO
The Principal,
V. V. Institute of Pharmaceutical Sciences,
Gudlavalluru.

Sub: Request to provide Extra sports kits.

I am S. Srinivasa Rao bearing roll number
179VIR0079 studying II B. Pharmacy in our college. Requesting
you to provide extra sports kits for playing in sports hour
along with my seniors. Please take necessary actions.

Thanking you

Yours faithfully
S. Srinivasa Rao
179VIR00



Sell
ANNA
PRINCIPAL
V. V. Institute of
Pharmaceutical Sciences
Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356

Gudlavalluru.
20/11/19

TO

The Principal,

V.V. Institute of Pharmaceutical Sciences,
Gudlavalluru,

Sub:- Request to fit the Benches properly

My self P. Bhagya Rekha (169VIR0053) of III B. pharmacy
In my class room writing benches fitting is not
proper there is a large gaps between Benches &
desks so. please take proper action

Thanking you,

all
AKR



PRINCIPAL
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Your's faithfully,
P. Bhagya Rekha
(169VIR0053)



V. V. INSTITUTE OF PHARMACEUTICAL SCIENCES

Seshadri Rao Knowledge Village, GUDLAVALLERU - 521 356, Krishna District, A.P.

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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 24-04-2023

Circular

This is informed to all the members of internal complaint committee members to attend the meeting in principal's chamber at 3.50 Pm on 25-04-2023.

Points to be discussed:

1. Formation of Internal Complaint Committee.
2. To discuss the functions of the committee.
3. Any other matter.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. K. Parimala	Assistant Professor	Coordinator	
3	Dr. T. Balakrishna	Associate Professor	Member	
4	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Ms. D. Lavanya	Assistant Professor	Member	
7	Ms. Vaseem Unnisa	Assistant Professor	Member	
8	Ms. P. Bhagya Rekha	Assistant Professor	Member	
9	Ms. M. Kavya	Student of IV B. Pharmacy	Member	
10	Mr. A. Sankar Deekshith	Student of IV B. Pharmacy	Member	

Copy to:

1. All the members of the committee.



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GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavaluru- 521 356.

Date: 26-04-2023

MINUTES OF THE MEETING


Minutes of meeting of internal complaint committee with its constituted members was held on 25-04-2023 at 3.50 Pm.

The chairperson of ICC had welcomed all the members of internal complaint committee.

1. As per the norms of the management the internal complaint committee was constituted. All the committee members were introduced during the meeting.
2. All the members were instructed about the functions of the committee:
 - To follow the related acts rules and regulations of government of India applicable from time to time.
 - To discuss all the matters related to women in the work place and make suggestions to the management on such matters.
 - To create awareness for the prevention of sexual harassment by promoting gender equity among students and staff.
3. Ms. K. Parimala informed that there were no complaints of sexual harassment in the institution and the chairperson had appreciated the efforts of the members.

Since there was no points to discuss the meeting has ended.




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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members of the committee attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. K. Parimala	Associate Professor	Coordinator	
3	Dr. T. Balakrishna	Associate Professor	Member	
4	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Ms. D. Lavanya	Assistant Professor	Member	
7	Ms. Vaseem Unnisa	Assistant Professor	Member	
8	Ms. P. Bhagya Rekha	Assistant Professor	Member	
9	Ms. M. Kavya	Student of IV B. Pharmacy	Member	
10	Mr. A. Sankar Deekshith	Student of IV B. Pharmacy	Member	



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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Date: 17-04-2023

RECONSTITUTION OF INTERNAL COMPLIANT COMMITTEE

As per the guidelines of JNTUK, Internal Complaint Committee was reconstituted with the following members by the head of the Institution.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Ms. K. Parimala	Assistant Professor	Coordinator	
3	Dr. T. Balakrishna	Associate Professor	Member	
4	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Ms. D. Lavanya	Assistant Professor	Member	
7	Ms. Vaseem Unnisa	Assistant Professor	Member	
8	Ms. P. Bhagya Rekha	Assistant Professor	Member	
9	Ms. M. Kavya	Student of IV B. Pharmacy	Member	
10	Mr. A. Sankar Deekshith	Student of IV B. Pharmacy	Member	



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Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 22-08-2022

Circular

This is informed to all the members of internal complaint committee members to attend the meeting in principal's chamber at 11.30Am on 24-08-2023.

Points to be discussed:

1. Establishment of Internal Complaint Committee.
2. The purpose of this discourse is to examine the functions performed by the committee.
3. Furthermore, any other subjects or concerns will be addressed.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. P. Raveesha	Associate Professor	Coordinator	
3	Ms. B. Satya Sree	Associate Professor	Member	
4	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Ms. D. Lavanya	Assistant Professor	Member	
7	Ms. Vaseem Unnisa	Assistant Professor	Member	
8	Ms. T. Kundhana	Assistant Professor	Member	
9	Ms. P. Bhargavi.	Student of IV B. Pharmacy	Member	
10	Mr. J. Manikanta	Student of IV B. Pharmacy	Member	

Copy to:

1. All the members of the committee



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Seshadri Rao Knowledge Village, Gudlavalluru- 521 356.

Roles and Responsibilities:

- To reduce discrimination and sexual harassment, the objective is to foster gender parity among both students and staff.
- To address instances of gender-based discrimination and sexual harassment towards women, promptly and efficiently, with the goal of providing support services to the victims and putting an end to the harassment.
- The objective is to provide comprehensive education to all institution workers regarding workplace sexual harassment, including its consequences, relevant legislation, and the process of registering a complaint with the Internal Complaints Committee (ICC).
- To propose suitable punitive measures to the management for the offender.



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GUDLAVALLERU - 521 356**



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlalleru- 521 356.

Date: 25-08-2022

MINUTES OF THE MEETING

Minutes of meeting of internal complaint committee with its constituted members was held on 24-08-2022 at 11.30 Am.

- The chairperson of the Internal Complaint Committee (ICC) cordially greeted all the members of the internal complaint committee.
- The establishment of the internal complaint committee was carried out in adherence to the standards set forth by the management. An introductory session was conducted during the meeting to familiarize all committee members with one another.
- All members of the committee were given instructions pertaining to the responsibilities of the committee, which encompass compliance with the pertinent statutes, rules, and regulations of the Indian government that are applicable at any given time.
- The objective of this effort is to facilitate in-depth discussions concerning women's experiences in the workplace and offer advice to the management regarding these matters.
- The aim of this initiative is to enhance understanding and recognition of the significance of mitigating instances of sexual harassment through the promotion of gender equality among students and staff members.
- The user's text is already academic in nature.
- Based on the findings of Dr. P. Raveesha, no documented cases of sexual harassment have been reported within the institution. Furthermore, the chairperson has conveyed gratitude for the endeavors undertaken by the members.
- The user's text does not contain any information. Given the absence of additional subjects for deliberation, the conference was brought to a close.



A Rao
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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlalleru- 521 356.

The following members of the committee attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. P. Raveesha	Associate Professor	Coordinator	
3	Ms. B. Satya Sree	Associate Professor	Member	
4	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Ms. D. Lavanya	Assistant Professor	Member	
7	Ms. Vaseem Unnisa	Assistant Professor	Member	
8	Ms. T. Kundhana	Assistant Professor	Member	
9	Ms. P. Bhargavi.	Student of IV B. Pharmacy	Member	
10	Mr. J. Manikanta	Student of IV B. Pharmacy	Member	



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V. V. Institute of Pharmaceutical Sciences

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Date: 25-08-2022

RECONSTITUTION OF INTERNAL COMPLIANT COMMITTEE

As per the guidelines of JNTUK, Internal Complaint Committee was reconstituted with the following members by the head of the Institution.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. P. Raveesha	Associate Professor	Coordinator	
3	Ms. B. Satya Sree	Associate Professor	Member	
4	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Ms. D. Lavanya	Assistant Professor	Member	
7	Ms. Vaseem Unnisa	Assistant Professor	Member	
8	Ms. T. Kundhana	Assistant Professor	Member	
9	Ms. P. Bharghavi.	Student of IV B. Pharmacy	Member	
10	Mr. J. Manikanta	Student of IV B. Pharmacy	Member	



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V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Roles and Responsibilities:

- In order to reduce instances of discrimination and sexual harassment, it is crucial to promote gender equality among both the student body and faculty.
- In order to tackle cases of discrimination and sexual harassment against women, it is crucial to promptly implement measures that emphasize the provision of support services to victims and the end of such harassment.
- In order to ensure that all employees within the institution receive a thorough education, it is crucial to tackle the matter of sexual harassment in the workplace. This educational project seeks to increase knowledge of the adverse implications of such behavior, as well as the existing legal framework to address it. In addition, employees will receive information regarding the procedure for filing a complaint with the Internal Complaints Committee (ICC).
- To recommend appropriate disciplinary actions to the management for the person accountable



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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 20-11-2021

Circular

This is informed to all the members of Internal Complaint Committee members to attend the meeting in principal's chamber at 3.50 Pm on 22-11-2021.

Points to be discussed:

1. Reconstitution of Internal Complaint Committee.
2. The objective of this discourse is to analyze the various functions executed by the committee.
3. Any other matter with the permission of chair.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. P. Raveesha	Associate Professor	Coordinator	
3	Ms. B. Satya Sree	Associate Professor	Member	
4	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Ms. D. Lavanya	Assistant Professor	Member	
7	Ms. Vaseem Unnisa	Assistant Professor	Member	
8	Ms. M. Chadhana	Assistant Professor	Member	
9	Ms. J. Sony	Student of IV B. Pharmacy	Member	
10	Mr. Md. Zakir	Student of IV B. Pharmacy	Member	

Copy to:

1. All the members of the committee



A. Rao
PRINCIPAL
V. V. Institute of
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GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

Date: 23-11-2021

MINUTES OF THE MEETING

Minutes of meeting of internal complaint committee with its constituted members was held on 22-11-2021 at 03.50 Pm.

The chairperson of the Internal Complaint Committee (ICC) extended a warm welcome to all the members of the internal complaint committee.

The implementation of the internal complaint committee was conducted in accordance with the guidelines established by the management. During the meeting, a preliminary session was carried out to acquaint all members of the committee with each other.

The committee members were provided with instructions regarding their responsibilities, which include adhering to the relevant rules and regulations of the Indian government that are applicable at any given time.

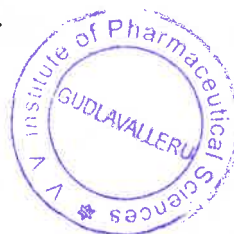
The primary aim of this endeavor is to foster comprehensive dialogues pertaining to the experiences of women in the professional sphere, and to provide guidance to organizational leadership on matters pertaining to these experiences.

The objective of this program is to augment comprehension and acknowledgment of the importance of addressing occurrences of sexual harassment by fostering gender equality among students and staff members.

The user's text is already written in an academic style.

According to the research conducted by Dr. P. Raveesha, there is a lack of documented instances of sexual harassment within the university. In addition, the chairperson has expressed appreciation for the efforts made by the members.

The user's text does not contain any substantive content. In light of the lack of further topics for discussion, the conference was concluded. The meeting ended with vote of thanks.



Aravind
PRINCIPAL

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Seshadri Rao Knowledge Village
GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlavalleru- 521 356.

The following members of the committee attended the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. P. Raveesha	Associate Professor	Coordinator	
3	Ms. B. Satya Sree	Associate Professor	Member	
4	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Ms. D. Lavanya	Assistant Professor	Member	
7	Ms. Vaseem Unnisa	Assistant Professor	Member	
8	Ms. M. Chadhana	Assistant Professor	Member	
9	Ms. J. Sony	Student of IV B. Pharmacy	Member	
10	Mr. Md. Zakir	Student of IV B. Pharmacy	Member	



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Date: 22-11-2021

RECONSTITUTION OF INTERNAL COMPLIANT COMMITTEE

As per the guidelines of JNTUK, Internal Complaint Committee was reconstituted with the following members by the head of the Institution.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. P. Raveesha	Associate Professor	Coordinator	
3	Ms. B. Satya Sree	Associate Professor	Member	
4	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
5	Ms. A. Sai Datri	Assistant Professor	Member	
6	Ms. D. Lavanya	Assistant Professor	Member	
7	Ms. Vaseem Unnisa	Assistant Professor	Member	
8	Ms. M. Chadhana	Assistant Professor	Member	
9	Ms. J. Sony	Student of IV B. Pharmacy	Member	
10	Mr. Md. Zakir	Student of IV B. Pharmacy	Member	



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Roles and Responsibilities:

- To address occurrences of discrimination and sexual harassment, it is crucial to cultivate gender equality among both the student body and faculty.
- To effectively combat cases of discrimination and sexual harassment targeting women, it is crucial to promptly implement measures that emphasize the provision of support services to victims and the end of such harassment.
- The user's text does not contain any information to rewrite. In order to ensure a thorough education for all employees inside the institution, it is essential to acknowledge and tackle the matter of sexual harassment in the workplace.
- The primary objective of this educational project is to augment knowledge and understanding on the adverse ramifications associated with such conduct, alongside the existing legal infrastructure established to address and mitigate it. Furthermore, the employees will receive information regarding the procedure for lodging a complaint with the Internal Complaints Committee.
- To recommend appropriate disciplinary actions to the management regarding the individual accountable.



Aravind
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GUDLAVALLERU - 521 356



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Phone : 08674-274649, Fax : 08674-274441

E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 16-11-2020

Circular

This is informed to all the members of Internal Complaint Committee members to attend the meeting in principal's chamber at 11.30 Am on 17-11-2020.

Points to be discussed:

1. To discuss on constitution of Internal Complaint Committee
2. To discuss on the various functions performed by the committee.
3. Any other matter may with the permission of the chair.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
6	Ms. A. Sai Datri	Assistant Professor	Member	
7	Ms. K. Parimala	Assistant Professor	Member	
8	Mr. S. Kiran Kumar	Lab Technician	Member	
9	Ms. G. Manasa	Student of IV B. Pharmacy	Member	
10	Mr. Ch. Joshi	Student of IV B. Pharmacy	Member	

Copy to:

1. All the members of the committee



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Date: 18-11-2020


MINUTES OF THE MEETING

Minutes of meeting of internal complaint committee with its constituted members was held on 17-11-2020 at 11.30 Am.

- The chairperson of the Internal Complaint Committee (ICC) had welcomed all members of the committee.
- The committee discussed on the implementation of an initiative to raise awareness about the Internal Complaint Committee (ICC) among the faculty and students for the current academic year.
- There were no reports of sexual harassment from students and staff.
- The committee proposed the implementation of an orientation program focused on addressing the issue of sexual harassment among students.
- College bus students requested to allow for first hour in case of late happened because of railway gates. Chairperson and committee members consider their request and give 5minutes leverage.

The meeting concluded with vote of thanks




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The following members were present in the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	<i>A. Lakshmana Rao</i>
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	<i>Sk. Aminabee</i>
3	Ms. T. Prasanthi	Associate Professor	Member	<i>T. Prasanthi</i>
4	Ms. B. Satya Sree	Associate Professor	Member	<i>B. Satya Sree</i>
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	<i>V. L. Vinod Kumar</i>
6	Ms. A. Sai Datri	Assistant Professor	Member	<i>A. Sai Datri</i>
7	Ms. K. Parimala	Assistant Professor	Member	<i>K. Parimala</i>
8	Mr. S. Kiran Kumar	Lab Technician	Member	<i>S. Kiran Kumar</i>
9	Ms. G. Manasa	Student of IV B. Pharmacy	Member	<i>G. Manasa</i>
10	Mr. Ch. Joshi	Student of IV B. Pharmacy	Member	<i>Ch. Joshi</i>



A. Lakshmana Rao
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Date: 16-11-2020

RECONSTITUTION OF INTERNAL COMPLIANT COMMITTEE

As per the guidelines of JNTUK, Internal Complaint Committee was reconstituted with the following members by the head of the Institution.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
6	Ms. A. Sai Datri	Assistant Professor	Member	
7	Ms. K. Parimala	Assistant Professor	Member	
8	Mr. S. Kiran Kumar	Lab Technician	Member	
9	Ms. G. Manasa	Student of IV B. Pharmacy	Member	
10	Mr. Ch. Joshi	Student of IV B. Pharmacy	Member	



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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 10-02-2020

Circular

This is informed to all the members of Internal Complaint Committee members to attend the meeting in principal's chamber at 03.50 Pm on 11-02-2020.

Points to be discussed:

1. To review Internal Complaint Committee
2. Discuss on matters related to sexual harassment if any.
3. Any other matter related.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
6	Ms. A. Sai Datri	Assistant Professor	Member	
7	Mr. Md. Yaseen	Lab Assistant	Member	
8	Mr. S. Kiran Kumar	Lab Technician	Member	
9	Ms. G. Manasa	Student of IV B. Pharmacy	Member	
10	Mr. Ch. Joshi	Student of IV B. Pharmacy	Member	

Copy to:

1. All the members of the committee



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Date: 12-02-2020

MINUTES OF THE MEETING

Minutes of meeting of internal complaint committee with its constituted members was held on 11-02-2020 at 11.30 Am.

The chairperson had welcomed all the members of the Internal Complaint Committee (ICC).

- Previous minutes were discussed briefly by the coordinator
- The chairperson informed to the coordinator to display the list of committee members along with contact details.
- There were no observed cases regarding sexual harassment by the female students and women staff members of the college.
- Girl students reported washrooms cleaning problem due to high utilization. The committee members are advised to take required measures.

Since there was no other matter to discuss the meeting concluded with vote of thanks.



Arjun

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The following members were present in the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	<i>A. Lakshmana Rao</i>
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	<i>Dr. Sk. Aminabee</i>
3	Ms. T. Prasanthi	Associate Professor	Member	<i>T. Prasanthi</i>
4	Ms. B. Satya Sree	Associate Professor	Member	<i>B. Satya Sree</i>
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	<i>V. L. Vinod Kumar</i>
6	Ms. A. Sai Datri	Assistant Professor	Member	<i>A. Sai Datri</i>
7	Mr. Md. Yaseen	Lab Assistant	Member	<i>Md. Yaseen</i>
8	Mr. S. Kiran Kumar	Lab Technician	Member	<i>S. Kiran Kumar</i>
9	Ms. G. Manasa	Student of IV B. Pharmacy	Member	<i>G. Manasa</i>
10	Mr. Ch. Joshi	Student of IV B. Pharmacy	Member	<i>Ch. Joshi</i>



A. Lakshmana Rao
PRINCIPAL

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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsudlavalleru.ac.in

Date: 11-03-2019

Circular

This is informed that all the members of Internal Complaint Committee members to attend the meeting in principal's chamber at 3.50 Pm on 12-03-2019.

Points to be discussed:

1. Constitution of Internal Complaint Committee.
2. To discuss on complaints related to Internal Complaint Committee.
3. Any other matter related

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
6	Ms. A. Sai Datri	Assistant Professor	Member	
7	Mr. Md. Yaseen	Lab Assistant	Member	
8	Mr. S. Kiran Kumar	Lab Technician	Member	
9	Ms. G. Manasa	Student of III B.Pharmacy	Member	
10	Mr. Ch. Joshi	Student of III B.Pharmacy	Member	

Copy to:

1. All the members of the committee



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Date: 13-03-2019

MINUTES OF THE MEETING

The minutes of the meeting of the Internal Complaint Committee, comprising its duly constituted members, was held on 12-03-2019 at 3.50 Pm.

The chairperson welcomed all the committee members of the ICC.

- Previous minutes were discussed briefly by the chair person.
- The committee members after discussion has recommended the following Points:
- To uphold the principle of maintaining the confidentiality of the complaint.
- Punitive measures in instances of recurrent conduct.
- Students requested for repairing of the sanitary napkin disposal machine. Chairperson advised the committee members to take necessary action.

Since there were no topics to discuss, the meeting was ended with a vote of thanks.



[Handwritten Signature]

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Seshadri Rao Knowledge Village
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V. V. Institute of Pharmaceutical Sciences'

Seshadri Rao Knowledge Village, Gudlavalluru- 521 356.

The following members were present in the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	<i>[Signature]</i>
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	<i>[Signature]</i>
3	Ms. T. Prasanthi	Associate Professor	Member	<i>[Signature]</i>
4	Ms. B. Satya Sree	Associate Professor	Member	<i>[Signature]</i>
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	<i>[Signature]</i>
6	Ms. A. Sai Datri	Assistant Professor	Member	<i>[Signature]</i>
7	Mr. Md. Yaseen	Lab Assistant	Member	<i>[Signature]</i>
8	Mr. S. Kiran Kumar	Lab Technician	Member	<i>[Signature]</i>
9	Ms. G. Manasa	Student of III B. Pharmacy	Member	<i>[Signature]</i>
10	Mr. Ch. Joshi	Student of III B. Pharmacy	Member	<i>[Signature]</i>



[Signature]
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E-mail : venkatadripharmacy@gmail.com, Website : www.vvipsgudlavalleru.ac.in

Date: 23-09-2019

Circular

This is informed to all the members of Internal Complaint Committee members to attend the meeting in principal's chamber at 3.00 Pm on 24-09-2019.

Points to be discussed:

1. To review on Internal Complaint Committee activities.
2. To discuss on complaints related to sexual harassment if any.
3. Any other matter related.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
6	Ms. A. Sai Datri	Assistant Professor	Member	
7	Mr. Md. Yaseen	Lab Assistant	Member	
8	Mr. S. Kiran Kumar	Lab Technician	Member	
9	Ms. G. Manasa	Student of IV B. Pharmacy	Member	
10	Mr. Ch. Joshi	Student of IV B. Pharmacy	Member	

Copy to:

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Date: 25-09-2019

MINUTES OF THE MEETING

The minutes of the meeting of the Internal Complaint Committee, comprising its duly constituted members, was held on 24-09-2019 at 3.00 Pm.


The chairperson extended a warm welcome to all the members of the Internal Complaint Committee (ICC).

- The committee discussed on points to create awareness on ICC among the staff and students of for the current academic year
- The committee members proposed the implementation of an orientation program on sexual harassment for student.
- College bus students coming late due to delay of college bus because of railway gates are requested to allow for first hour classes. Chairperson and committee members discussed for solving the problem.

There were no reported incidences of sexual harassment involving students and female staff members at the college.

As there were no other topics for discussion, the meeting was ended with a vote of thanks.




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The following members were present in the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
6	Ms. A. Sai Datri	Assistant Professor	Member	
7	Mr. Md. Yaseen	Lab Assistant	Member	
8	Mr. S. Kiran Kumar	Lab Technician	Member	
9	Ms. G. Manasa	Student of III B. Pharmacy	Member	
10	Mr. Ch. Joshi	Student of III B. Pharmacy	Member	



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Date: 27-09-2018

Circular

This is informed to all the members of Internal Complaint Committee members to attend the meeting in principal's chamber at 3.50 Pm on 28-09-2018.

Points to be discussed:

1. To review on ICC.
2. To discuss on complaints.
3. Any other Point.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
6	Ms. A. Sai Datri	Assistant Professor	Member	
7	Mr. Md. Yaseen	Lab Assistant	Member	
8	Mr. S. Kiran Kumar	Lab Technician	Member	
9	Ms. G. Manasa	Student of III B. Pharmacy	Member	
10	Mr. Ch. Joshi	Student of III B. Pharmacy	Member	

Copy to:

1. All the members of the committee



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Date: 29-09-2018

MINUTES OF THE MEETING

The minutes of the meeting of the Internal Complaint Committee, comprising its duly constituted members, was held on 28-09-2018 at 3.50 Pm.

The chairperson extended a warm welcome to all the members of the Internal Complaint Committee (ICC).

- The committee members of ICC discussed to create awareness on ICC among the staff and students of for the current academic year
- There were no reported cases of sexual harassment from students and female staff members.
- The committee members have put forth a proposal to introduce a student orientation session focused on sexual harassment.

There were no reported incidences of sexual harassment involving students and female staff members at the college.

As there were no other topics for discussion, the meeting was ended with a vote of thanks.



A. Rao
PRINCIPAL

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GUDLAVALLERU - 521 356



V. V. Institute of Pharmaceutical Sciences

Seshadri Rao Knowledge Village, Gudlalleru- 521 356.

The following members were present in the meeting

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
6	Ms. A. Sai Datri	Assistant Professor	Member	
7	Mr. Md. Yaseen	Lab Assistant	Member	
8	Mr. S. Kiran Kumar	Lab Technician	Member	
9	Ms. G. Manasa	Student of III B. Pharmacy	Member	
10	Mr. Ch. Joshi	Student of III B. Pharmacy	Member	



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Date: 27-09-2018

RECONSTITUTION OF INTERNAL COMPLIANT COMMITTEE

As per the guidelines of JNTUK, Internal Complaint Committee was reconstituted with the following members by the head of the Institution.

S. NO	NAME	DESIGNATION	POSITION	SIGNATURE
1	Dr. A. Lakshmana Rao	Principal	Chair Person	
2	Dr. Sk. Aminabee	Associate Professor	Coordinator	
3	Ms. T. Prasanthi	Associate Professor	Member	
4	Ms. B. Satya Sree	Associate Professor	Member	
5	Mr. V. L. Vinod Kumar	Assistant Professor	Member	
6	Ms. A. Sai Datri	Assistant Professor	Member	
7	Mr. Md. Yaseen	Lab Assistant	Member	
8	Mr. S. Kiran Kumar	Lab Technician	Member	
9	Ms. G. Manasa	Student of III B. Pharmacy	Member	
10	Mr. Ch. Joshi	Student of III B. Pharmacy	Member	



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Roles and Responsibilities:

- In order to reduce instances of discrimination and sexual harassment, it is crucial to promote gender equality among both the student body and faculty.
- In order to tackle cases of discrimination and sexual harassment against women, it is crucial to promptly implement measures that emphasize the provision of support services to victims and the end of such harassment.
- In order to ensure that all employees within the institution receive a thorough education, it is crucial to tackle the matter of sexual harassment in the workplace. This educational project seeks to increase knowledge of the adverse implications of such behavior, as well as the existing legal framework to address it. In addition, employees will receive information regarding the procedure for filing a complaint with the Internal Complaints Committee (ICC).
- To recommend appropriate disciplinary actions to the management for the person accountable



ARAO

PRINCIPAL

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